

- Are you a small business directly or indirectly affected by natural disaster since October 2010?
- Do you have a brilliant business idea which is just bursting to come to life?
- Are you needing to improve your existing business?
- Are you interested in starting a new business?
- Are you wanting to expand the business you currently operate?
- Do you need some help marketing your business?
- Are you interested in stream lining your business systems?
- Are you looking at an exit strategy for your business?
- Do you need help with cash flow, business plans, people management, business documents, information technology, attracting more clients or any of the above?
- Would you like to speak to someone for **FREE**?

If you have answered YES to any of the above questions, you need to talk to one of our business pilots:

BIEDO Business Pilot - Trudi Barlett  
 Mobile: 0488 701 232  
 Email: [biedobiz1@burnett.net.au](mailto:biedobiz1@burnett.net.au)

BIEDO Business Pilot - Nathan Mckean  
 Mobile: 0400 723 970  
 Email: [biedobusiness@burnett.net.au](mailto:biedobusiness@burnett.net.au)

BIEDO Business Admin Angel - Sharon Dowden  
 Mobile: 0427 699 318  
 Email: [s.dowden@bigpond.com](mailto:s.dowden@bigpond.com)

**Integrity**      **Action**  
**Excellence**    **Results**

## About BIEDO

BIEDO is the peak economic development body for the Burnett Inland. We drive proactive, positive responses to change, and create opportunities from adversity.

## Our Mission

*"Give us a problem and we'll solve it. Give us an opportunity; we'll make it happen."*

## BIEDO's Other Business Services

- Water, waste and resource audits to decrease your costs and increase your profits
- Media and promotional material professionally prepared and printed
- Business Training Packages and Workshops customised to suit your needs

For further information please contact BIEDO:

Post: PO Box 94, Goomeri Qld 4601  
 Phone: 07 4169 7851  
 Fax: 07 4169 7852  
 Email: [biedoadmin@burnett.net.au](mailto:biedoadmin@burnett.net.au)  
 Web: [www.biedo.org.au](http://www.biedo.org.au)

*"We recruit on the basis of work ethic, initiative, commitment and of course skills. As a result, BIEDO staff go that extra mile. We expect a lot of them and are never disappointed."* - Linda Silburn, CEO BIEDO

Services provided by the Burnett Inland Economic Development Organisation are funded by the Australian Government.

**BIEDO**

Blackbutt, Yarraman, Nanango, Kingaroy, Wondal, Proston, Murgon, Cherbourg, Goomeri, Kilkivan, Biggenden, Mt Perry, Gaydah, Mundubbera, Eidsvold, Monto and districts



# Take Your Business To New Heights



Have a  
***free consultation***  
 with one of BIEDO's Business Pilots

**BIEDO**

Burnett Inland Economic Development Organisation  
*Make a Difference Everyday*

BIEDO is one of 25 service providers nationally providing low cost business advisory services to business that have been directly or indirectly affected by the natural disasters that occurred in Australia since October 2010

# 1:1 Support



The Business Pilot Service provides 1:1 support to assist business owners to get a clear picture of where their business is currently, where they want to be, and how to get there.

It's relevant for people just starting out, established business or even those wishing to exit their current business.

This program suits businesses in the following industries:

- Primary production enterprises
- Manufacturing
- Home based business
- Retail, hospitality and tourism
- Service industries
- Entrepreneurs
- Community Service Groups
- Not-for-profits



*"BIEDO's help has put us five years ahead of where we thought we'd be." - Peter Gibbs, Biggenden Meatworks*



*"I recently found myself having to re-write a government tender on short notice. With BIEDO's help, we were able to submit a complying tender, by the due date, in a comprehensive and professional manner. It was such a relief to have the assistance of such a professional organisation." - Julie Kemp, South Burnett Security & Traffic Control*

## The Business Pilot Program includes:

- Building your business through marketing and market development
- "Sounding board" for business ideas and concepts
- Finding ways to solve issues affecting your business
- Researching information for potential contracts or tenders
- Setting up business systems – client management, payroll, administration
- Help with managing your finances – cash flow and profit and loss statements
- support for small business recovering from the flood
- Addressing opportunities such as industry or market changes
- Working through your IT needs
- Assisting the establishment of cooperative clusters, supply chains and/or social enterprises
- Preparation of media and promotional material

Your first hour is **FREE** – so why not find out how we may be able to help you?

## Business Admin Angel

- Help with business plans, reports and other business documents
- BAS Services – preparation of business activity statements, instalment activity statements
- Administration Services – filing, telephone systems
- Payroll Services – setting up and processing electronic payroll, staff rosters, awards
- Software Services – setting up and inputting data to accounting software, chart of accounts
- Budgets – implementing reports specifically designed for your business

## Meet our Business Pilots

### Trudi Bartlett

Trudi has over 15 years' experience helping over 200 businesses achieve their goals. She has extensive experience in building businesses, marketing, people management, sales, tender application and administration. She is passionate about transforming small businesses into a successful and efficient enterprise.



### Nathan McKean

Nathan has over 17 years business experience in many sectors including business and office technologies. He specialises in logistics, communications, branding, systems, marketing, manufacturing and processing, procedural development as well as corporate identity, printing and signage.



## Meet our Business Admin Angel

### Sharon Dowden

Sharon has over 10 years' experience in financial and administrative services. She specialises in Business Activity Statements, Payroll, Accounting Software and specifically designed budget reporting.

